



Government of West Bengal
Office of the Medical Superintendent cum Vice Principal
North Bengal Medical College & Hospital & Hospital
PO- Sushrutanagar, Dist- Darjeeling, Pin-734012
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Memo No: NBMCH/ 3712

Dated: NBMCH, the 06/08/2025

NOTICE INVITING e-Tender
FOR PROCUREMENTS OF RT-PCR kit for Dengue Serotyping with all buffers and controls included
(expiration must be of minimum 01 year)
BY THE MEDICAL SUPERINTENDENT CUM VICE-PRINCIPAL ,
NORTH BENGAL MEDICAL COLLEGE & HOSPITAL, DARJEELING.

(Through Pre-qualification)
(Submission of Bid through NIC e- tender portal)

The Medical Superintendent cum Vice-Principal ,North Bengal Medical College & Hospital, Shushrutanagar, Darjeeling 734012 is going for e-tender on behalf of the Health & Family Welfare Department, Government of West Bengal vide additional Secretary order no 637 (sanction/HFW/18049/14/2019-PHP dated 17/07/2025 for supply of RT-PCR kit for Dengue Serotyping with all buffers and controls included (expiration must be of minimum 01 year) which are regularly used in our Hospital as per annexed list from the bonafide manufacturer/authorized distributor/direct importer. **Necessary Earnest Money (EMD) of Rs. 5,300/- (Five Thousand Three Hundred Only)** be submitted for participation in the Tender through online mode (details of which are mentioned herein below).

SI No	Item Name	Quantity Required(Approx.)
1.	RT-PCR kit for Dengue Serotyping with all buffers and controls included (expiration must be of minimum 01 year)	03 kits (03 x 250) = 750 tests

- Estimated amount :- Rs 2,65,500.00 (Two Lakhs Sixty five Thousand five hundred Only including GST)

PROCEDURE FOR DEPOSIT OF EMD/BID SECURITY RELATED TO e-PROCUREMENT OF THE STATE GOVERNMENT DEPARTMENTS (through NET BANKING/RTGS/NEFT): - Earnest Money of Rs. 5,300/- (Five Thousand Three Hundred Only). The process may be followed as per memorandum of the Finance Department Audit Branch bearing Memo No. -3975-F(Y) dated: 28th.July, 2016(GRIPS).

“Physical verification of samples and/or Physical demonstration may be done at the discretion of the hospital authority by a team of expert to adjudge the applicability or suitability of the product or products in the functional requirement of the patent since the items are life savings and the technical evaluation will be done accordingly in close observation of the product or products, technical brochures alongwith Test certificate produced and physical sampling of the Product / instrument found by the Expert Committees to the unsuitable for intended use / of poor quality / not conforming to specification & standard test report as provided in the TENDER documents will be rejected. The TENDERer Bid of the item found suitable by the Expert committee to meet the functional requirement for intended use and as per the TENDER specification san conforms the standard will only be selected.”


06/08/25
Medical Supdt Cum Vice Principal
N.B.M.C.H
Sushruta Nagar, Darjeeling

1. Login by bidder:-

- a) A bidder desirous of taking part in a tender invited by a State Government Office / PSU / Autonomous Body / Local Body / PRIs, etc. shall login to the e-Procurement portal of the Government of West Bengal <https://wbenders.gov.in> using his login ID and password.
- b) He will select the tender to bid and initiate payment of pre-defined EMD / Tender Fees for that tender by selecting from either of the following payments modes:
 - i) Net banking (any of the banks listed in the ICICI Bank Payment gateway) in case of payment through ICICI Bank Payment Gateway;
 - ii) RTGS/NEFT in case of offline payment through bank account in any Bank.

2. Payment procedure:-

a) Payment by Net Banking (any enlisted bank) through ICICI Bank Payment Gateway.

- i. On selection of net banking as the payment mode, the bidder will be directed to ICICI Bank Payment Gateway webpage (along with a string containing a Unique ID) where he will select the Bank through which he wants to do the transaction.
- ii. Bidder will make the payment after entering his Unique ID and password of the bank to process the transaction.
- iii. Bidder will receive a confirmation message regarding success / failure of the transaction.
- iv. If the transaction is successful, the account paid by the bidder will get credited in the respective Pooling account of the State Government./PSU/Autonomous Body/Local Body/P.R.I. s, etc maintained with the Focal Point Branch of ICICI Bank at R.N. Mukherjee Road, Kolkata for collection of EMD/Tender Fees.
- v. If the transaction is failure, the bidder will again try for payment by going back to the first step.

b) Payment through RTGS/NEFT

- i) On selection of RTGS/NEFT as the payment mode, the e-Procurement Portal will show a pre- filled challan having details to process RTGS/NEFT transaction.
- ii) The bidder will print the challan and use the prefilled information to make RTGS/NEFT payment using his bank account.
- iii) Once payment is made, the bidder will come back to the e-procurement portal after expiry of time as on able to enable the NEFT/RTGS process to complete, in order to verify the payment made and continue the bidding process.
- iv) If verification is successful, the fund will get credited to the respective Pooling Account of the State Government/PSU/Autonomous Body/Local Body/ PRIs etc. Maintained with the focal point branch of ICICI Bank at R.N. Mukherjee Road, Kolkata for collection of EMD/ Tender Fees.
- v) Hereafter, the bidder will go to e-Procurement Portal for submission of the bid.
- vi) But if the payment verification is unsuccessful, the amount will be returned to the bidder's account.

3. Refund/ Settlement Process.

- i) After opening of the bids and technical evaluation of the same (strictly in accordance with the terms mentioned herein this tender document) by the tender inviting authority through electronic processing in the e-payment portal of the State Government, the tender inviting committee will declare the status of the bids as successful or unsuccessful which will be made available, along with the details of unsuccessful bidders, to the ICICI Bank by the e-procurement portal through web services.
- ii) On receipt of the information from the e procurement portal, the bank will refund, through an automated process, the EMD of the bidders disqualified at the technical evaluation to the respective bidders' bank account from which they made payment transaction. Such refund will take place within T+2 bank working days where T will mean the date on which information on rejection of bid is uploaded to the e-procurement portal by the tender inviting authority.
- iii) Once the financial bid evaluation is electronically processed in the e- procurement portal, EMD of the technically qualified bidders other than that of L1 and L2 bidders will be refunded, through an automated process, to the respective bidder's bank account from which they made the payment transaction. Such refund will take place within T+2 bank working days where T will mean the date on which information on rejection of bid is uploaded to the e procurement portal by the tender inviting authority. However, L2 bidder should not be rejected till the LOI process is successful.

- iv) If the L1 bidder accept the LOI and the same is processed electronically in the e- procurement portal, EMD of the L2 bidder will be refunded through an automated process, to his bank account from which he made the payment transaction. Such refund will take place within T+2 bank working days where T will mean the date on which information on Award of contract (AOC) to the L1 bidder is uploaded to the e-procurement portal the tender inviting authority.
- v) As soon as the L1 bidder is awarded the contract (AOC), and the same is processed electronically in the e-procurement portal–
- EMD of the L1 Bidder of the tenders of the State Government Offices will automatically get transferred from the Pooling account to the State Government Deposit Head '8443-00-103-001-07' through GRIPS along with the bank particulars of the L1 bidder.
 - EMD of the L1 bidder for the tenders of the State,/PSU/Autonomous Bodies/ Local Bodies/ PRIs etc. will automatically get transferred from the pooling account to their respective linked bank accounts along with the bank particulars of the L1 bidder.
- In both the above cases, such Transfer will take place within T+1 bank working days where T will mean the date on which the award of contract (AOC) is issued.
- vi) The bank will share the details of GRN No. generated on successful entry in GRIPS with the e-procurement portal for updation.
- vii) Once the EMD of L bidder is transferred in the manner mentioned above, Tender fees, if any, deposited by the bidders will be transferred electronically from the pooling account of the Government Revenue Receipt Head "0070-60-800- 013-27" through GRIPS for Government Tenders and to the respective linked bank accounts for State/PSU/Autonomous Body/Local Body/PRIs etc. tenders.
- viii) All refunds will be made mandatorily to the bank account from which the payment of EMD and tender fees (if any) were initiated.

1. General Instructions:

In the event of e-filing, intending bidder may download the tender documents free of cost from the website : <https://wbtenders.gov.in> directly with the help of Digital Signature Certificate & necessary earnest money may be submitted as per above mentioned procedure.

2. Submission of bids:

Both Technical bid and Financial Bid are to be submitted concurrently duly digitally signed by the authorized signatories in the website <https://wbtenders.gov.in>. All papers must be submitted in English language.

3. Time Schedules for the e-tender:

THE TIME SCHEDULE FOR OBTAINING THE BID DOCUMENTS, PRE BID MEETINGS, REGISTRATION WITH THE TENDERING AUTHORITIES, THE SUBMISSION OF BIDS AND OTHER DOCUMENTS ETC. WILL BE AS PER THE LIST PROVIDED IN CLAUSE NO 14 AS GIVEN BELOW.

4. ELIGIBILITY FOR QUOTING:

Manufacturer(s)/ Direct Importer(s)/Distributor, State Based PSUs and State Based Other manufacturing units/CPSU whose average Annual Turn Over for last 3(three) financial years i.e. for the years 2019-20, 2020-21 & 2021-22 or 2022-23, satisfying the following criteria would only be eligible to participate in the Tender.

	Category of Bidder	Minimum Average Annual Turnover for the last 3 Financial Years - Net of Taxes
a	Bidders intending to supply The item	Rs. 50 (fifty) Lakh

Average Annual Turnover Requirement is exempted for MSE units in West Bengal.

Please note that the condition mentioned here under Clause 5 is absolute and in the event of any Deviation from Clause 5, the tender inviting authority shall have the option to take requisite Steps in accordance with Penalty Clause mentioned herein below in this tender document.

If any item offered by the bidder is manufactured in more than one factory, the valid drug licenses, GMP/ WHO-GMP, GLP, NO Conviction Certificate of all such manufacturing units shall have to be submitted. All Licenses/ certificates should be valid on the date of submission of tender. (If validity period is not mentioned in the License/cert., it will be treated as one yr. Validity for GMP and 2 yrs. Validity for WHO GMP from the date of issue of certificate.)

Bidders should not offer products that are currently blacklisted by any other State/ Central Government agencies/ organizations or local, autonomous, Statutory body/ bodies under the control of a State or Central Govt. or whose licenses are currently suspended/ cancelled or manufacturers convicted In case of pending prosecution processes, the bidder shall have to give declaration in ‘Annexure VI’ and after the final decision of the Legal Authority, the verdict of the case should be brought to the notice of the Tender inviting authority immediately, where the bidder is selected for supply.

5. SUBMISSION OF THE TENDERS:

The tender is to be submitted in a two Bid System.

[A]Technical Bid:

(a). Statutory Cover Containing the following documents

COVER “A”:

“BID A”: PART I

(SINGLE FILE MULTIPLE PAGE SCANNED)

Essential Requirements of the Tendering Firm for participation “ shall contain all papers related to the essential requirements of the Bidder for participation in the tender viz.

A	Submission of online EMD prescribed (Certificate of registration/EM II in respect of domestic MSME)
B	(i) Particular of the Distributor & (ii) CHECK LIST in the prescribed format
C	Application in the prescribed format given in Annexure I (Part a) & (Part b)
D	Authorization letter of signatory from Company in Annexure II
E	Certificate from the chartered firm in the official pad & Authorization letter of Distributor/ Importer from Manufacturer Company in Annexure III
F	Copy of Agreement between out of state manufacturer & the importer/distributor in any in Annexure IV(a) & Turnover Certificate from Chartered Firm in the official pad of CA firm for distributor IV(b)
G	Annexure –V
H	Affidavit on non judicial paper worth Rs 100,00 of non-conviction affirmed before a Notary public/ First Class Judicial Magistrate/ Executive Magistrate (affidavit sworn on or after the date of publication of the Tender Notice)
I	Bank Guarantee on non judicial paper worth Rs 100,00
J	Agreement Proforma on non judicial paper worth Rs 100,00
K	Table -1 (Specification Details)

“BID A”: PART II

TECHNICAL SPECIFICATIONS OF THE ITEMS IN THE GIVEN FORMAT IN PDF.

COVER “B”:NON-STATUTORY/ MY DOCUMENTS Containing the following documents:

Duly requested to the bidder’s to submit all documents (online) positively by check list wise, else will stand cancel automatically. A brief explanation to be sited if any of the following feature is not applicable in any respect.

Sn	Category	Sub Category	Sub Category Description
A.	Certificates	A1. Certificates	PAN Card of the authorized signatory
			Aadhaar card of the authorized signatory
			P. Tax Certificate along with P Tax challan details of latest Qtr of current year :2024-2025
			GST Certificate with GST return of last Qtr of current year:2024-2025
			IT return of Last 3 financial years. [2021-2022.2022-23, 2023-24.]
B.	COMPANY	B1. COMPANY	Trade License in similar criteria up to date with validity mentioned

	DETAILS	DETAILS	Drug License with Validity Document from the concerned Drug Control Authority for Drug items only. Registration with Registrar of Companies or Certificate of Incorporation/ Registration with Register of Companies/Deed of Consortium or Partnership Firm with Registration Certificate
			Contact Person Name, Address of the firm/bidder with mobile no & email ID
C.	CREDENTIAL	C1: Credential 1	Affidavit of non-conviction affirmed before a Notary public/ First Class Judicial Magistrate/ Executive Magistrate (affidavit sworn after 01.04.2025)
			Certificate of country of origin relating to the Non cataloger drug and reagent/Instrument
			Export-Import license with IEC Code (for Importer)
			Manufacturing License
			Manufacturer's Warrantee
			Test Report from the leading Test House
			Quality Assurance certificate of the Non cataloger drug and reagent/Instrument. The bidder shall submit a non-conviction certificate (NCC) issued by the concerned Drug Control authority in respect of the drugs against which bids have been offered having the validity period at the closing date of Bid submission.
		C2 : Credential 2	Credential certificate/order from Purchasers
			Full Credentials with Payment Certificate and work order from govt Organization within 03 years in similar items
D.	FINANCIAL INFO	D1. P/L & BALANCE SHEET	Audited P/L Account and Balance sheet of Last 3 financial years. [2021- 2022.2022-23, 2023-24.]
		Turnover sheet	Average Turnover for the FY[2021-2022.2022-23, 2023-24.] (to be attached separately as per clause-04)
		Bank details	Bank Account No with IFSC Code
		Bank solvency certificate	Bank solvency certificate from a schedule bank with clearly mentioned NIT No. & date in the solvency certificate Rs. 8,000 issued on or after 01.04.2025

[B] FINANCIAL BID“B”:

(i) BOQ for INR (in excel sheet)

Please note that Price BID is to be submitted online only. The price/rate shall be quoted by the bidder in INR (Indian Rupees) and shall remain firm till the completion of the contract. It shall be inclusive of all charges and including cess, loading unloading, carriage, etc, excluding GST, and nothing more shall be added to the quoted price at the time of billing.

The L1 will be determined only on Base rate including cost of insurance, packing, freight charges, delivery charges, testing charges and incidentals, if any.

The appropriate % of GST ,Entry tax, Cess or other taxes as claimed by the bidder would be applicable as per prevailing Govt. order. The rate to be quoted year wise.

The bidders are required to submit the hard copies of Bid A along with the Brochure of the Non cataloger drug and reagent/instrument as per schedule more clearly described in the time line vide **clause 21** alongwith submission of online EMD prescribed. Submission of hard copy of Bid A to the **office of The Medical Superintendent cum Vice-Principal ,North Bengal Medical College & Hospital, Shushrutanagar, Darjeeling 734012** is for reference only while examining the technical bid on line and will not be treated as substitute for on line submission. However, Brochure/testimonials of the non cataloger drug and reagent are to be enclosed separately with the hard copy of Bid A for examination. Submission of hard copy of Bid B is totally prohibited and only be submitted through online through NIC portal.

PREFERENCE & REGULATIONS FOR MSES, W.B. & OTHERS AS UNDER NOTED:

Preference will be given to the MSE, W.B., P.S.U., W.B. and State Based Other Manufacturers as per West Bengal Financial Rule incorporated under Finance Department Notification No. 10500- F dated 19.11.04 read with Notification No. 6142-F(Y) dated 10/10/2017. Registration as a MSE/ Small Scale Industries unit after the submission of the tender will not entitle the Bidder to get exemption from payment of Earnest Money.

IMPORT LICENCE:

Certified copy of Import License in Form 10 with current validity certificate for Drug Items only along with full list of endorsement with items highlighted by colouring / underlining of items quoted in the tender must be submitted. The items should be Marked / Highlighted mentioning there in the CMS CAT No. for each particular items satisfying the Tender specification.

ENDORSEMENT COPIES:

Endorsement List approved by the concerned Drug Control Authority with highlighting the CMS Cat No. for each Drug item quoted by the Bidder should be produced. For imported items, Bidder should produce Form 10 with current validity certificate along with full list of endorsement with items highlighted by colouring / underlining of items mentioning the CMS Cat. No. quoted in the tender.

SALES IN THE OPEN MARKET:

The Bidder must have sales in the open market. At least 10% of the total production of the material during the last three financial years should have been sold to any other organization/party/persons other than the Health & FW Dept., Govt. of West Bengal.

The Bidder will have to submit a declaration certified by a Chartered Accountant regarding total sales In the open market (i.e. sales other than sales in H&FW Department) during last three financial years (Annexure-III). The sales must have relevance to the product(s) quoted.

Bidders not satisfying this criterion, i.e. those who do not have at least 10% of the production sold in the open market during the preceding three financial years would be excluded.

6. Evaluation of the tenders

During the tender evaluation process on line, the “Bid A” will be opened first. Those Bidder who have qualified the essential & other requirements will be identified for giving demonstration of the non cataloger drug and reagent. After demonstration the qualified bidder will be identified and only their “Bid B” i.e. Financial bid will be opened. The “Bid B” of those Bidder failing to meet the technical & other requirements of participating in the tender will not be opened and be rejected. The Bidder offering the item found suitable and as being as per the tender specifications will only be selected. The Bidder who have been so identified to have been technically suitable in the context of above will be deemed to have passed the test of essential and other requirement of the quoted item or items. During the course of the process, if the L1 in terms of the conditions mentioned herein this tender document is disqualified, then in such case, L2 shall become L1 and be considered as the successful bidder and enlisted as a supplier.

Demonstration centre must be within institution preferably within NBMCH, Darjeeling, West Bengal in presens

The “Bid B” (Financial Bids) of only these bidder passing the essential and other requirement test will be opened then subject to verification of hard copies of the audited balance sheet and **P/L & Balance sheet for last three years i.e. 2021-22,2022-23,2023-24. or latest audited with CA/auditor’s signature and UDIN no.) FY 23-24 provisional/CA certified accepted.**

If found suitable in the context of above prequalification etc, the Bidder quoting the lowest rate in the base price with 1-3(One-three) years warranty will be considered as successful.

1. RATE:

The price is to be quoted in base rate in Indian Rupees with cost of 1-3(One-three) years warranty including cost of insurance, packing, forwarding, freight charges, delivery charges, testing charges, incidental charges, if any and installation of the instrument. The items are to be transported in such well packaging so that there is no damage or faulty to the primary pack aging during the transportation process.

The lowest Bidder on confirmation becomes the supplier and shall thereon have the strict obligation to supply an exact damage free working tender item. In the event of any such damage to the tender item (attributable to the acts

of the supplier), the tender inviting authority shall reserve the right to examine the damage and accordingly charge penalty and/or seek replacement and/or take such other steps as are permissible in terms of this tender document.

GST, Excise Duty, Entry Tax & Cess etc. Which shall be quoted separately in the template for Bill of Quantities (BOQ). Percentage of Excise Duty, CESS etc, Percentage of GST to be mentioned in the appropriate Column of the template for Bill of Quantities.

2. ORDER & SUPPLY:

Orders for the supply of the approved products/**Award of contract (AOC)** will be placed with the successful bidder(s) after the execution of the agreement(s). The successful bidder(s) will must to supply within the specified time schedule that had been assured at the time of selection as supplier.

3. WITHDRAWAL / CANCELLATION & PURCHASE POLICY OF TENDERING AUTHORITY.

- a. The tendering authority reserves the right to withdraw any item from the tender at any stage. The selection of such item, if already made in favour of any Bidder, shall be treated as cancelled.
- b. The tendering authority reserves the right to reject or accept any tender or part there of at any stage or to split any tender without assigning any reason. Withdrawal of tender or any revision by the Bidder will not be allowed, after such bidder has submitted the tender.
- c. The tendering authority reserves the right to accept or reject any tender, in part or in full, without assigning any reason.
- d. Purchase will, however be made following the existing purchase policy of the Govt. of West Bengal and its amendment(s) made from time to time. The purchase policy of the State Government as provided in the West Bengal Financial Rules, the policy of price preference in particular incorporated under Notification No. 10500-F dated 19.11.04 should be observed in considering the tenders.

4. Information

All tender related information shall be uploaded and available for reference at, <https://wbtenders.gov.in>, www.wbhealth.gov.in & <https://nbmch.ac.in/> . basis. However, this does not relieve the supplier of any warranty obligations under the contract.

5. WARRANTY PERIOD:

THE BIDDERS MUST QUOTE BASIC RATE ALONG WITH 01 (one) YEAR WARRANTY OF ENTIRE SYSTEM **expiration must be of minimum 01 year (INCLUDING ALL & LABOUR [if any]) FROM THE DATE OF COMPLETION OF THE SATISFACTORY SUPPLY. For Expiry date of the items should be mentioned separately batch wise.**

6. AFTER SALE SERVICE: Confirmation Letter for “After Sales Service” during the entire period of non cataloger drug and reagent Lifespan from the date of procurement and fully equipped Customer Care Centre in West Bengal. **Life Span should be mentioned separately.**

7. Delivery/Distribution and Commissioning:

- a. Delivery of the goods at the purchaser's premises shall be completed by the Supplier in accordance with the terms specified by the purchaser. The testing and commissioning of the proposed items shall be completed in accordance with the order.
- b. In case of distributor, the firm should be direct distributor from manufacturer's. The sub-distributor or authority by distributor will not be accepted at all.

8. SPECIAL TERMS AND CONDITIONS FOR TENDER SUBMISSION

Quality assurance certification like ISO 9000 series or higher should be attached, wherever applicable.

All the items must be having batchwise QCMD/ICMR/ MSDS accreditation as applicable, while supplying and bidder must upload a notarie declaration with the note in document folder of the two bid system. The medicine store-in-charge has the responsibility to verify the batch-wise accreditation of the said items as applicable.

ALL QUOTED ITEMS SHOULD BE CE / US(FDA) / BIS APPROVED.

9. PENALTY CLAUSES-

PENALTY FOR FORMATION OF CARTEL OR FURNISHING OF FRAUDULENT/ MISLEADING DOCUMENTS:

- i. If during the tender process or at any state during the validity of the tender period, it is found that a Bidder(s) has formed a cartel in whatsoever form or name to fix up the rates or suppliers to the detriment of the fairness of the tender process, penal measures shall be initiated by debarring him from joining in the tender and his earnest money will be forfeited straightaway and the firm will be blacklisted for a period of 3(three)years.
- ii. Similar penal measures shall also be initiated against those bidders who have submitted false/ misleading/ fraudulent documents or made incorrect declarations. The penal measure will also include Forfeiture of Performance Bank Guarantee if enlisted as a supplier.
- iii. The Tender inviting authority reserves the right to blacklist for a term of 3 years - 10 years(depends), such supplier from all future tenders that may be floated by the tender inviting authority, in the event of any violation on part of the supplier and/or deviation from the terms mentioned herein and/or misrepresentation in manners as stated herein this tender document.

10. APPEAL:

Appeal against the decision of the The Medical Superintendent cum Vice-Principal , North Bengal Medical College & Hospital, Shushrutanagar, Darjeeling 734012, West Bengal and the to impose such a penalty will lie with the H & FW Dept. The Special Secretary/Secretary/Principal Secretary will be the appellate authority within the Department of Health & Family Welfare, Government of West Bengal. Before imposing any penalty as per **clauses 15** the concerned supplier may appeal to the authority citing the proper reasons for non- imposing the penalty as stated.

11. AGREEMENT:

On a tender being accepted, intimation of acceptance will be forwarded to the Bidder by The Medical Superintendent cum Vice-Principal ,North Bengal Medical College & Hospital, Shushrutanagar, Darjeeling 734012. After communication of the same, the bidder will have to execute agreement in the prescribed form with The Medical Superintendent cum Vice-Principal ,North Bengal Medical College & Hospital, Shushrutanagar, Darjeeling 734012.

12. VALIDITY PERIOD OF E-Tender:

The tender period will be for a period of 365 days from the date of **Award of Contract (AOC)** which may be extended up to six months with prior approval of the tender inviting authority of this institution, if necessary on the basis of satisfactory performance of the firm.

13. PAYMENT TERMS:

Payment will be made through e-payment system through ECS/RECS/RTGS after execution of due supply as ordered subject to:

- a. Submission of Performance Bank Guarantee in terms of **Clause 19** and subject to penalty clause in terms of **Clauses 15**.
- b. Supply of the materials as per specification as provided in the tender documents.
- c. Successful matching of supplied materials with the technical specification of NBMCH, Darjeeling.
- d. Supply of the materials within the supplied period as specified in the work orders.
- e. On being selected, the successful vendors will have to submit one application to the Accounts Officer, NBMCH, Darjeeling stating the name of the payee/recipient, Bank account no with MICR code & IFSC code, of the payee/recipient for making e-payment.
- f. No manual payment is allowed to be made as far as practicable.

14. Dates & Information:

Sl. no	Items	Publishing date(s)
1.	Date of uploading of N.I.T. documents (online) from this end. Date of hoisting of documents at Departmental Website (https://wbtenders.gov.in , www.wbhealth.gov.in https://nbmch.ac.in/)	11/08/2025
2.	Documents download start date (online)	11/08/2025 11 a.m.
3.	Date of Pre Bid Meeting with the intending bidders to the MSVP-Chamber at 2 pm or via online with the mail id msvpnbmch@gmail.com	12/08/2025 11:00 a.m. to 03:00 pm
4.	Date of revised / changed NIT or specification upload or notifications after Pre-BID meeting	13/08/2025
5.	Bid Submission starting (On line)	14/08/2025 11 a.m.
6.	Bid Submission closing (On line)	27/08/2025 05:00 p.m.
7.	Bid opening (Bid A)& Technical Evaluation start	29/08/2025
8.	Date of up loading list for Technically Qualified Bidder(online) (Bid A)	To be notified later on
9.	Date of Demonstration of Instrument	To be notified later on
10.	Date of uploading list of Technically Qualified Bidder after demonstration	To be notified later on
11.	Date for opening of Financial Proposal (Bid B) (Online)	To be notified later on
12.	Date of uploading of list of bidders along with the approved rate	To be notified later on

15. Performance Bank Guarantee

The submission of Performance Bank Guarantee shall be mandatory for all approved bidder and will not be waived in any case.

The successful bidders shall be required to furnish the Performance Bank Guarantee @3% [as per F.D. Rule No. 201-F(Y) dated 18.01.2021] of quoted base rate of the product multiplied by the tentative requirement for 2(Two) years per item for which the Bidder has been selected as supplier subject to a minimum of Rs 500000 and maximum Rs 1000000 (Ten) lakhs per item.

Validity of Performance Bank Guarantee should be up to 31st December, 2026

The Performance Guarantee from any Nationalized/ Scheduled Bank in India acceptable to the Government of West Bengal should be submitted to the office of the MSVP, NBMCH within 15 (fifteen) days from the date of acceptance of tender. The format of the performance bank guarantee is annexed herein in Annexure VIII.

If Agreement has not been executed along with submission of performance bank Guarantee within 15 days from the date of acceptance of tender, the candidature may be cancelled and the next Bidder may be accepted.

The Performance Bank Guarantee of Bidder will be liable to forfeiture as enumerated in Clauses 24 above.

16. THE MEDICAL SUPERINTENDENT CUM VICE-PRINCIPAL ,NORTH BENGAL MEDICAL COLLEGE & HOSPITAL, RESERVES THE RIGHT TO CHANGE THE ABOVE SCHEDULE IN CASE OF ANY EXIGENCIES AFTER PUTTING UP A NOTICE IN THE HEALTH DEPARTMENT, WEST BENGAL WEBSITE AND NOTICE BOARD OF THIS INSTITUTION.

17. Bidders of concerned groups are hereby informed that The Medical Superintendent cum Vice-Principal ,North Bengal Medical College & Hospital, Darjeeling reserves the right to call any of the bidders for any document verification physically during the process of technical and financial bid evaluation.

18. No objections raised by any Bidder in this respect will be entertained during the process of the technical and financial bid opening. No informal bidder will be entertained in the Bid further.

19. During the scrutiny, if it come to the notice to tender inviting authority that the credential or any other paper found incorrect/ manufactured/ fabricated, that bidder would not allowed to participate in the tender and that application will be out rightly rejected without any prejudice.

20. The tender selection committee reserves the right to cancel the NIT due to unavoidable circumstances and no claim in this respect will be entertained.
21. The company which has been black listed during last five years by any government dept. / agency will not be eligible for participation.
22. MSEs registered in West Bengal are exempted from submission of EMD as per Finance Department, GoWB Notification 10500-F dated 19/11/2004, but their selection would be subject to the provisions of Notification No. 6142-F(Y) dated 10/10/2017 of the Finance Department, Government of West Bengal.
23. **All the items must be having batchwise QCMD/ICMR/ MSDS accreditation as applicable, while supplying & bidder must upload a notarie declaration with the note in document folder of the two bid system.**

24. BENEFITS, CORRUPTION, AND FRAUD

(a) The vendor warrants that it has not and shall not offer any direct and indirect benefit arising from and related to the performance of the contract or the award thereof to any representative, official, employee, or any other engaged in the procurement process whether during the period the contract is in process or before or after the contract is over. The vendor acknowledges and agrees that any breach of this provision is a breach of an essential term of the contract as specified.

(b) Corruption means the offering, giving, receiving, or soliciting of, directly or indirectly, anything of value to influence the action of any official, employee or agent or any organization engaged in the selection process or in the execution of the contract.

(c) Fraud means a misrepresentation or omission of facts in order to influence the selection process or in the execution of the contract.

25. ARBITRATION

Except for a dispute in connection with termination in which respect the decision of the authority shall be final, any dispute between the parties arising out of or relating to this agreement which cannot be resolved through good faith negotiation shall be settled in arbitration in accordance with the provision of the Arbitration Act. The arbitration hearing should be in Kolkata only. The award of the arbitrator(s) shall be binding on both the parties. The cost of arbitration shall be borne by the respective parties.

26. Court of Law

In case of any dispute in between the parties the matter will be settled in appropriate Court of Law in the Kolkata jurisdiction.

14. Address for communication

OFFICE OF THE MEDICAL SUPERINTENDENT CUM VICE-PRINCIPAL
NORTH BENGAL MEDICAL COLLEGE & HOSPITAL,
Shushrutanagar, Darjeeling 734012
Phone No- 0353-2585483
Email: nbmchmsvp@gmail.com

Handwritten signature and date: 06/08/20
Medical Supdt Cum Vice Principal
N.B.M.C.H
Sushruta Nagar, Darjeeling

B. FORMAT FOR CHECK LIST (i)**Particulars of Distributor**

1	Name of the Distributor		
2	Address of the Distributor for communication		
3	Telephone No		
4	Mobile no		
5	Fax No		
6	E mail ID		
7	Drug License No.		
8	Drug License valid upto		
9	Trade License valid upto		
10	PAN No		
11	Whether IT Return submitted for the Assessment year [2021-2022,2022-23, 2023-24.]		
12	GST Registration No		
13	GST Returns for the year 2020-21 (IF applicable, if not applicable self declaration is required)		Yes/ No
14	Annual Turnover for the year [2021-2022,2022-23, 2023-24.] (As certified by CA firm)		Rs.....
15	No Conviction certificate from the concerned State Drug Control Authority Issued on or after 1 January 2025.		Yes/No
16	Whether agreement executed with the parent Vendor.		Yes/No

Signature of the authorized signatory (bidder with seal)

B. FORMAT FOR CHECK LIST (ii)
(Please put page. No and upload pages as per serial)
e-NIT Memo no NBMCH/ _____ Date ____/____/20__

Name of the tenderer(BLOCK LETTER) _____
Full address(BLOCK LETTER) _____

Contact person related to the tender(BLOCK LETTER) _____

Phone no _____ email ID _____

Tendering as :-Manufacturer/Direct Importer _____ (Please Strike out whichever is not applicable)

Sl. no	Items	PI Mark <input type="checkbox"/> (If submitted)		Page No.
1	Application submitted in Annexure I (part a & b)	Yes <input type="checkbox"/>	No <input type="checkbox"/>	
2.	Annexure II (Authorization letter of signatory from the Company)	Yes <input type="checkbox"/>	No <input type="checkbox"/>	
3.	Annexure III (Copy of authorization of the distributor from the Company.	Yes <input type="checkbox"/>	No <input type="checkbox"/>	
4.	Annexure-IV (Copy of Agreement between manufacturer & the importer/authorized distributor)	Yes <input type="checkbox"/>	No <input type="checkbox"/>	
5	Valid Trade License (clearly mentioned on similar items)	Yes <input type="checkbox"/>	No <input type="checkbox"/>	
6	Copy of PAN Card of the authorized signatory	Yes <input type="checkbox"/>	No <input type="checkbox"/>	
7	Copy of Adhaar Card of the authorized signatory	Yes <input type="checkbox"/>	No <input type="checkbox"/>	
8	EMD of Rs. 5,300/- or documents in support of EMD exemption	Yes <input type="checkbox"/>	No <input type="checkbox"/>	
9	Bank solvency certificate from a schedule bank with clearly mentioned NIT No. & date in the solvency certificate Rs. 8,000 issued on or after 01.04.2025	Yes <input type="checkbox"/>	No <input type="checkbox"/>	
10	GST Certificate with GST return of last Qtr of current year:2024-2025	Yes <input type="checkbox"/>	No <input type="checkbox"/>	
11	P. Tax Certificate along with P Tax challan details of latest Qtr of current year :2024-2025	Yes <input type="checkbox"/>	No <input type="checkbox"/>	
12	Full Credentials with Payment Certificate and work order from govt Organization within 03 years in similar items	Yes <input type="checkbox"/>	No <input type="checkbox"/>	
13	Quality assurance certificate (if applicable)	Yes <input type="checkbox"/>	No <input type="checkbox"/>	
14	IT return of Last 3 financial years. [2021-2022.2022-23, 2023-24.]	Yes <input type="checkbox"/>	No <input type="checkbox"/>	
15	Audited P/L Account and Balance sheet of Last 3 financial years. [2021-2022.2022-23, 2023-24.]	Yes <input type="checkbox"/>	No <input type="checkbox"/>	
16	Affidavit of non-conviction affirmed before a Notary public/ First Class Judicial Magistrate/ Executive Magistrate (affidavit sworn on or after the date of publication of the Tender Notice)	Yes <input type="checkbox"/>	No <input type="checkbox"/>	
17	Average Turnover for the FY[2021-2022.2022-23, 2023-24.] (to be attached separately as per clause-04)	Yes <input type="checkbox"/>	No <input type="checkbox"/>	
18	Bank Details	Yes <input type="checkbox"/>	No <input type="checkbox"/>	

BOQ should be prepared in prescribe format in online properly mentioned the serial number(s) in each document in technical bid.

Signature of the authorized signatory (bidder with seal)

C. ANNEXURE – I
(PART –A)
(Application)

FORMAT

(To be furnished in the Company's official letter pad with full address and contact no etc)

To
The Medical Superintendent cum Vice-Principal
North Bengal Medical College & Hospital,
Shushrutanagar, Darjeeling 734012

Sub : NIT for _____ for NBMCH, Darjeeling

(Ref: NBMCH, Darjeeling MemoNo. NBMCH/..... dated...../...../20.....)

Sir,

Having examined the pre-qualification & other documents published in the N.I.T, I /we hereby submit all the necessary information and relevant documents for evaluation :

1. That the application is made by me / us on behalf of
In the capacity of.....duly authorized to submit the offer. The authorization letter from the Company is attached in Annexure II.
2. We accept the terms and conditions as laid down in the NIT mentioned above and declare that we shall abide by it for throughout the tender period.
3. We are offering rate for the following item /items in BOQ and assured supply to the North Bengal Medical College & Hospital, Darjeeling under Health & Family Welfare Department, Government of West Bengal as per **Table-1(Instruments Specification)**.
4. The copy of the authorization letter from the manufacturer is attached in annexure III.
5. The Copy of Agreement between manufacturer & the importer/authorized distributor is attached in annexure IV(a).
6. In the event of being selected, supply will be made within the stipulated period excepting the condition which is beyond our control.
7. We declare that we have achieved / have not achieved (**strike out whichever is not applicable**) minimum 10% of sale of the production in the open market other than sale in the Health & Family Welfare Dept, Government of West Bengal. The certification from Chartered Firm is attached as per Annexure III.
8. A. We propose that the order and bill should be raised in our name. For this, We have appointed M/SHaving its office at.....mobile number.....email ID.....as C&F agent/C&S (**strike out whichever is not applicable**) as per clause 11 of the NIT(This clause is applicable for out of state manufacturers)
OR
B.We propose that order and bill should be raised in favour of our authorized distributor. For that We have appointed M/S.....Having its office at.....mobile number.....email ID.....as authorized distributor who will received order and payment in his name on our behalf.
The agreement between ourselves and the distributor alongwith other relevant documents are hereby attached (This clause is applicable for out of state manufacturers).

9. We are the existing Bidders in the CMS / we are not the existing Bidder in the CMS (**PI strike out whichever is not applicable**).
10. Being an existing CMS approved item Bidder for the period 01.04.2023 to 31.12.2024, necessary declaration of items wise Good Received Note (GRN) over ordered quantity through Store Management Information System (SMIS) is given in **Annexure V (applicable for existing Bidders only, others should strike out the clause)**
11. In the event of being selected, I will make the supply within the stipulated period excepting the condition which is beyond our control. We understand that:
 - (a) Tender Selection Committee/ Purchase committee of the NBMCH, Darjeeling/ H&FW Dept can amend the scope & value of the contract bid under this project.
 - (b) Tender Selection Committee/Purchase committee of the NBMCH, Darjeeling/H & FW Dept reserves the right to reject any application without assigning any reason;

Date:____/____/20

Signature of applicant including title
and capacity in which application is made

Contact no :
Tele :
Mobile :
E Mail Address :

(To be furnished in the Company's official letter pad with
full address and contact No, Email address etc)

C. ANNEXURE – I
(PART –B) (UNDERTAKING)

To
The Medical Suprintendent – Cum – Vice – Principal
North Bengal Medical College & Hospital
P.O. Sushrutanagar, Darjeeling

Memo No.

Dated:

For the year.....

Sir,

1. The undersigned certify that I have gone through the terms and conditions mentioned for the above and undertake to comply with them.
2. I / We undersigned hereby bind myself /ourselves to the M.S.V.P.NBMCH to supply the various items for the office of the M.S.V.P.NBMCH during the period under contract. It is certified that rate quoted are lowest quoted for any institution of India.
3. The article shall be of the best quality and kind as per requirement of the institution. The decision of the M.S.V.P.NBMCH as regards to the quality and kind of article shall be final and binding on me/us.
4. Earnest money deposited by me/us viz Rs.....(Rupees.....) through online . In the name of The M.S.V.P.NBMCH attached herewith and shall remain in custody of the M.S.V.P.NBMCH till the successful completion of the rare contract.
5. I/ We shall forfeit the earnest money deposited by me/us if any delay occur on my part/ agent or failed to supply the article at the appointed place and time of the items of the desired quality. The M.S.V.P.NBMCH in that case may purchase them from any other source and deduct the extra amount if any paid in connection therewith from the bill submitted by me /us or from the performance security money deposited by me.
6. There is no vigilance / CBI case or court case pending against the firm / supplier and firm is not blacklisted debarred by any Govt. Department.
7. Should the said officer deem it necessary to change any article on it being found of inferior quality it shall be replaced by me / us in time to prevent inconvenience I / we also agree to supply any article specified in the enclosure 25% above the quality specified if required.
8. I hereby undertake to supply the items during the validity of the tender as per direction given in supply order within the stipulated period.
9. I hereby undertake to pay penalty as per terms & conditions for delayed supplies.
10. If I / we fail to supply then M.S.V.P.NBMCH shall have full power to impound or forfeit the security / earnest money.
11. The firm will be required to submit sample(s) as and when asked for and in the event of non- supply of samples by stipulated date the earnest money may be forfeited.
12. The M.S.V.P.NBMCH has the right to accept or reject any or all the tenders without assigning any reason.
13. I / we understand all the terms & condition of rate contract and bind myself/ ourselves to abide by them.
14. It is certified that the rate quoted by me are not higher than the M.R.P./ Prevailing market Rate .

Authorized Signatory Designation
(Seal of the Firm)

D. Annexure II

Authorization letter in favour of the applicant from the competent authority - (if the applicant is not the Sole Proprietor/Authority)

FORMAT

(To be furnished in the Company's official letter pad with full address and contact no, E mail address etc)

(TO WHOM IT MAY CONCERN)

This is to certify that Mr.....(Name),
Employee of this Organization as.....(Official Designation) is hereby
Authorized to submit tender online, Vide NIT No.NBMCH/.....Dated..... on behalf of the Organization.
Sri.....holds the DSC from NIC to submit the bid on-line.

Signature of the competent authority

Name in Block Letters.....
Designation.....
(Seal)

..... **Designation.....**
Signature of the Authorized Person

Signature of Mr.....(Designation) is hereby attested
(Seal)

Signature of the competent authority

Name in Block Letters.....
Designation.....
(Seal)

E. Annexure III

(Certificate from the chartered firm in the official pad)

Having been examined the audited Balance Sheet & P/L accounts and other records of
M/S.....
having its office at..... it is certified that
M/S..... have achieved
minimum 10% sale of the production/importing of each of the following product(s) in the open market other than Health &
Family Welfare Dept, Government of West Bengal for the year 2017-18, 2018-19, 2019-20 or 2018-19, 2019-20,2020-21

Name of the product(s)

SL No	Name of the Products	CMS Cat No.

It is certified that Annual Turnover Net of Taxes of the firm or for the Financial years 2020-21 & 2021-22, 2022-23 are
Rs.....Cr., Rs.....Cr. & Rs.....Cr. respectively (as per P/L accounts & Balance Sheet of the firm submitted).

Signature of the Chartered Firm with Registration No & UDIN

Countersigned

**Authorized Signatory Designation
(Seal of the Firm)**

E. Annexure III

Copy of authorization letter of the distributor/Importer from Manufacturer

F. Annexure-IV (a)

Copy of Agreement between manufacturer & the importer/authorized distributor

[The Tenderer shall require the Manufacturer to fill in this Form in accordance with the instructions in the bid document. This letter of authorization should be on the letterhead of the Manufacturer and should be signed by a person with the proper authority to sign documents that are binding on the Manufacture. Such certificate is not required where Manufacturer is the Tenderer.]

N.I.T. No.:NBMCH/_____**Date:** ____/____/20

**To,
The Medical Superintendent Cum Vice Principal,
North Bengal Medical College & Hospital,
Sushrutanagar, Darjeeling.**

WHEREAS

We [insert complete name of Manufacturer], who are official manufacturers of [insert type of goods manufactured], having factories at [insert full address of Manufacturer's factories], do hereby authorize [insert complete name of Tenderer] to submit a bid the purpose of which is to provide the following Goods, manufactured by us [insert name and or brief description of the Goods] and to subsequently negotiate and sign the Contract.

We hereby extend our full guarantee and warranty in accordance with the General Conditions for Goods, with respect to the Goods offered by the above firm.

Authorised Signatory of the Manufacturer_____

Name_____

Designation with stamp_____

Date_____

F. Annexure-IV (b)

(Turnover Certificate from Chartered Firm in the official pad of CA firm for distributor)

Ref. NIT No. NBMCH/.....Dated.....

This is to certify that having been examined the audited Balance Sheet & P/Laccounts and other records of M/S..... having its office at.....

It is also certified that

Average Annual Turnover of (insert the name of the company, Address) in India in medical non cataloger drug and reagent division during the last 03 Financial Years FY is as following per the Audited Accounts of the Organization.

Agency/Company name:		
PAN No.		
Financial Year	Annual Turn over	Remarks
FY 2020-21		
FY 2021-22		
FY 2022-23		

It is also certified that Annual Turnover Net of Taxes of the firm for the Financial years(Strike out which is not applicable) are Rs.....Cr., Rs.....Cr. & Rs.....Cr. respectively (as per P/L accounts & Balance Sheet of the firm submitted).

.....
Signature of the Chartered Accountant
with Registration No, UDIN and Official seal.

Countersigned

.....
(Signature of the authorized signatory (bidder))
.....
(Seal)

G. Annexure V

Declaration from existing CMS approved Bidders about supply of 75% over ordered quantity made for each item during the period from 01.04.2023 to 31.12.2024 limited to requirement for the period based on annual requirement of the item items of the State projected through STORE MANAGEMENT INFORMATION SYSTEM as on the date of submission of tender

Sn	CMS Catalogue No	Name of the item	Ordered quantity as per vendor portal during the period from 01.04.2024 to till date	Total GRN made against the order(s) placed during the period from 01.04.2023 to 28.02.2024	% of GRN over order quantity as on submission of tender

H. ANNEXURE VI

Affidavit Proforma

(On Non Judicial Paper worth Rs 100:00)

Proforma for Non-Conviction

(to be submitted in a form of affidavit).

**Affidavit of non-conviction affirmed before a Notary public/ First Class Judicial Magistrate/ Executive Magistrate
(affidavit sworn on or after the date of publication of the Tender Notice)**

Ref: Memo No.:NBMCH/_____/Date: ____/____/20

1. Sri/Smt.....

The Managing Director/Proprietor (etc.) of the Firm.....

(Name of the firm)

At (address).....

P.O.....

P.S.....Dist.....

do hereby solemnly affirm and declare as follows

1. That I have not ever been convicted of any offence making myself liable to be disqualified to supply ofItems etc. to any Govt or Govt. undertaking Organization/Institution in the State of West Bengal or other State or States
2. That no case is pending against me or against my firm in any criminal court of law to supply ofDrugs & Chemicals, Lab, Chemicals, Reagents to the Govt. or Govt. undertaking Organization /Institution in the State of West Bengal or other State or States
3. That my firm is not debarred/blacklisted as a whole or, for any item/items (quoted in this tender) at present by any Govt. or Govt. undertaking Organization/institution in the State of West Bengal or other State or States of India.
4. That, I also undertake that I will inform the matter of debarment or blacklisting of any item for any item/items (quoted in this tender), if any by any Govt. or Govt undertaking Organization /Institution in the State of West Bengal or other State or States of India during the pendency of the tender period to the MSVP, North Bengal Medical College & Hospital, Darjeeling.
5. That, I also declare that the rate offered of the item(s) quoted is in conformity with the DPCO, GOI norms wherever applicable relating to MRP. I also declare that the quoted rate of the item(s) is less than rate available in the market.
6. That, I also declare that if any information subsequently found incorrect or false will it automatically render the tender submitted by me cancelled and make me liable for penal/legal action as per law of the country.
7. That I do further affirm that the statements made by me in this tender are true to the best of my knowledge and belief and all the documents attached are genuine & correct

**Signature of the Deponent(s). Name
in Block letters: Designation**

I. APPROVED ITEMS WITH RATE, PERFORMANCE BANK GUARANTEE & GST

SI	Cat No.	Name of the Item	Accounting unit	Annual Tentativ e requirem ent as per Accounti ng unit	Rate per Accounti ng Unit	Bank Guarantee Amount per item(2% of quoted base rate of the product X the annual tentative requirement X 2)	No of Name of	Performance Bank guarantee	No of the Bank, Name of the Branch, and IFSC code	% of GST
1										
2										
3										
4										
5										

IN WITNESS WHEREOF the parties to these presents have hereunto set and subscribed their respective hands and seals..... the day/month and year first above written

SIGNED AND DELIVERED BY THE

Signed for and on behalf of the Vendor

by presence of

1

2

Signed for and on behalf of the Governor

Of the State of West Bengal

by presence of

1

2

I. Annexure VII

Prescribed format for Performance Bank Guarantee by the Bank

INDIAN NON JUDICIAL STAMP PAPER OF RS 100

Bank Guarantee No

Date

Expiry Date:

Amount of Bank Guarantee Rs.....(Rupees.....) only

To

The Medical Superintendent Cum Vice Principal

North Bengal Medical College & Hospital, Darjeeling

Whereas..... (name of the firm) hereinafter all the supplier as undertaken in pursuance of NIT No..... dated..... Supply of the approved items hereinafter called the contract. And

whereas we have agreed to give the supplier a Guarantee

Therefore, we have affirm that we are the guarantors and responsible to you, on behalf of the supplier up to a total of Rs..... (Rupees..... only and we undertake to pay you upon your first written demand declaring that supplier to be in default under the contract and without cavil or arguments, any sums within the limit of Rs..... Rupees..... only as aforesaid, without your needing to prove or to show grounds of reasons for demand or the sum specified therein

Beneficiary Account Details:

a Account Name: WB Pooling Account for Performance Bank Guarantee

b. Account No: 000605030184

c. IFSC Code ICIC0000006

d. MICR Code 70229002

Branch Address ICICI Bank, 22, R. N. Mukherjee Road, Kolkata-700001. The guarantee is valid upto 31st December 202.....

Bank Guarantee No date

Notwithstanding anything contained therein before,

1. Our liability under the Bank Guarantee shall not exceed Rs..... (Rupees..... only

2. This Bank Guarantee shall be valid upto.....

3. Our liability to make payment shall arise and we are liable to pay the guarantee amount or any part thereof under this guarantee only and if you serve upon us a written claim or demand in terms of the guarantee on or before(expiry date)

We..... (name of the Bank with code No. lastly undertake not to revoke this guarantee during its currency except with the previous consent of the government, in writing Dated

For Bank Authority-

1. Signature.....

2. Name:.....

3. Designation with seal:.....

4. CBPA NO.....

5. Guarantee Bond No.....

Signature of the Branch Manager with Bank's seal

J Annexure VIII
[INDIAN NON JUDICIAL STAMP PAPER OF RS 100]
[Prescribed format for Agreement]

AGREEMENT FORM FOR VENDOR

(Month), between the Governor of the ARTICLES of Agreement made on this day of State of West Bengal (hereinafter referred to as the 'Governor' which expression shall unless excluded by or repugnant to context be deemed to include the successor in office and assigns) represented by the North Bengal Medical College & Hospital, Darjeeling

AND

M/S..... having its office at..... carrying on business at as Manufacturer
(Hereinafter referred to as the "VENDOR which terms shall unless excluded or repugnant to the context be deemed to include the Partners and Principals of the said firm and their respective heirs, executors, administrators representative and assigns/ and assigns) on the OTHER PART

2 WHEREAS, the MSVP, North Bengal Medical College & Hospital, Darjeeling, having expressed intention of preparing rate schedule for procurement of Items for one years from the date of declaration of Award of Contract (AOC) and its extension upto 6 (Six) months (if any) by the health facilities across the State upto the level of North Bengal Medical College & Hospital, Darjeeling in respect of e tender vide NIT No.....

Dated..... read with corrigendum notice

thereto in the NIC portal vide no <https://wbenders.gov.in> on specified terms and conditions and the Vendor has been selected as approved vendor and agreed to supply such items on such terms and conditions, the present agreement is drawn up and executed, incorporating inter-alia the said terms and conditions in the Schedule to the Agreement.

3. In this Agreement whenever rights, privileges, discretions and powers have been said to be exercisable by the "Government of West Bengal", such rights, privileges discretions and powers will be actually exercisable by the MSVP, North Bengal Medical College & Hospital, Darjeeling, the heads of the direct demanding units or the Department of Health & Family Welfare, Government of West Bengal upto the level of North Bengal Medical College & Hospital, Darjeeling, unless otherwise specified

4. The Vendor agrees to, according to and in compliance with the orders as may be placed by the MSVP, North Bengal Medical College & Hospital, Darjeeling other purchasing units supply full quantity to the said officer at the rates and within the time limit fixed prescribed in the said order by own arrangements and they shall not be entitled to charge any cost for the transport of the said goods to the said premises for such

delivery thereof. All temperature sensitive materials will be transported in cold chain.

5. The Vendor agrees that the accepted rates as provided in the accompanying schedule shall hold good throughout the tender period upto 2 years from the date of declaration of AOC as well as for such period for which the tender may be extended unless otherwise revised by Govt. of West Bengal

6. The Vendor agrees not to assign, transfer or sublet the rights and benefits under this contract either in part or in whole to any other party

7. The Vendor agrees not to make any representation for deviation from their quoted rates and/or terms and conditions which may cause any delay in supply and will invoke the Penal provisions of this agreement except in conditions of Force Majeure wherein in conditions like strikes, war like situation, severe natural calamities, major fires, acts of God the Vendor is unable to carry out his commitment of meeting the terms of this contract.

8 All supplies will have to be completed by door delivery within the time limit as specified in the Tender from the date of order in the SMIS System from the procuring units. NO RELAXATION ON ANY ACCOUNT WILL BE ALLOWED FOR CONDONING DELAYED SUPPLIES

9. The selected vendors would have access to the Vendor Portal from which, the procurement order, Goods Received Notes (GRN) and Bill Status can be seen on line & downloaded. The procurement order generated out of Vendor portal will have the same meaning and strength that of physical order

10. The vendor agrees to comply with BAR coding in the secondary and Tertiary packing, Labeling, packaging norms laid down in the instant tender.

11. The vendor hereby declares that no case is pending against him and against the company. The vendor also agrees to inform the Central Medical Stores about the change in scenario relating to no conviction and non debarment or non blacklisting during the tender period.

12. The vendor agrees that all legal jurisdiction of any unsettled dispute will be subject to the High Court of Kolkata jurisdiction

13. This contract is valid for one years from the date of declaration of Award (AOC) and its extension thereto

14. The vendor agrees to comply with other terms and conditions laid down in the NIT document during the tender period and is aware of the provision of timely supply, penalty for late delivery and provision of penalty to be imposed for violating other terms and conditions laid down in the tender document.

IN WITNESS WHEREOF the parties to these presents have hereunto set and subscribed their respective

hands and seals..... the day/month and year first above written

SIGNED AND DELIVERED BY THE

Signed for and on behalf of the Vendor

by presence of

1

2

3

Signed for and on behalf of the Governor

Of the State of West Bengal

by presence of

1

2

3

K. Table-1 (Specification)



VIRAL RESEARCH & DIAGNOSTIC LABORATORY
DEPARTMENT OF MICROBIOLOGY
North Bengal Medical College
P.O- Sushrutanagar, Dist.: - Darjeeling
PIN- 734012

ANNEXURE I

1) Specification for RT-PCR kit for Dengue Serotyping:

- Should be in a kit format
- Should be CE-IVD/ ICMR/ QCMD/ INSTAD certified for performance evaluation with documentary evidence
- Should have internal control in the kit that runs by default with every test – internal control should not be confused with any other control running outside the sample PCR tube
- Should have positive control in the kit and not to be purchased separately
- Kits must be compatible with ABI Quant Studio 5, CFX1000-96, which documentary evidence of validation must be provided from the manufacturer along with programming guidebooks / manuals from the manufacturer, without needing any additional software to be purchased
- The kits should have extended stability of at least 18 months from the date of manufacture and documentary evidence in the form of stability report from the manufacturer
- Must detect and differentiate dengue virus serotypes individually by targeting the following regions
 - NS5 for DEN 1
 - Envelop for DEN 2
 - prM for DEN 3
 - NS 2A for DEN 4
- Should be validated with equivalent samples by the manufacturer
- Must have a lower limit of detection not exceeding 20 RNA copies per reaction and the kit should show LOD validation data
- Should use common channels FAM, ROX, Texas Red, Cy5, HEX, JOE or VIC for detection and not specific machine dependent channels for highest sensitivity

Prof. & Head, Dept. of Microbiology
North Bengal Medical College
P.O. Sushrutanagar, Dist. Darjeeling

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MP
Medical Supdt Cum Vice Principal
N.B.M.C.H
Sushruta Nagar, Darjeeling
06/08/25