



**Government of West Bengal**  
**Office of the Medical Superintendent cum Vice Principal**  
**North Bengal Medical College & Hospital**  
**PO-Sushrutanagar, Dist- Darjeeling, Pin-734012**  
**◆Tele\_Fax-0353-2585483 ◆ E\_mail-nbmchmsvp@gmail.com**

Memo No. NBMCH/ 3554

**QUOTATION**

Dated. NBMCH 25/07/2025

Sealed quotation are invited from the reputed Company /Direct importers/ authorised distributor firms for Supply of the following items as mentioned below for use of different departments(s) under North Bengal Medical College and Hospital, Sushrutanagar, Dist : Darjeeling.

The intending parties may submit their quotations in sealed cover superscribed "**QUOTATION FOR Leptospira IgM ELISA kit FOR VRDL, NBMCH OF NBMCH&H**" and should reach the office of the undersigned on **01/08/2025 at 12:00 Hrs.** The same will be opened on **01/08/2025 15:00 Hrs** in presence of interested bidder, if any. The bidders will submit the quotation [with photocopy/xerox] in their own official pad (GST number should be mentioned) duly attested by their official signatory with stamp along with the following essential documents :-

1. Valid Trade License / Certificate of Enlistment in same category goods/articles (Latest tenure applicable).
2. Valid Drug License (Latest tenure applicable) (if required)
3. Valid Food License/FSSAI Certificate The Food Safety and Standards Act, 2006 (Latest tenure applicable) (if required)
4. PAN card & Addhaar card of the Bidder /Bidder company.
5. GST Registration certificate with latest GST return.
6. Professional Tax enrolment certificate along with up-to-date Challan with valid P-Tax certificate.
7. I.T. Return of Last three assessments Year i.e. for the year 2021-22,2022-23,2023-24.
8. P/L Account & Balance Sheet for the year 2021-22,2022-23,2023-24.. (Audited by CA only).
9. Test Certificate & Documents in the category of ICMR/NABL/KASALI/MSDS/BIS/IS/FDA/US FDA/GMP or CE/CE\_IVD/CDSCO/QCMD/OSHAS with registration number of the products or products and lab report at the time of delivery.
10. Credential of the bidder in supply to other(Central/State) Govt. Hospitals/sector/firm in the similar nature of work on the same categories in between last 03 years. **[\*\* Compulsory need]**
11. Brochure of the product or products with full details.(If any) **[\*\* Compulsory need]**
12. Export import License with IEC Code (for Importer).[Must be import from friendly countries and avoid enemy states strictly]
13. Bank Details with IFSC code.

\*\*\* The Quotation has to be submitted in following format ;

ITEM Name	ITEM Specifications	Make by	MRP	Quoted Rate per box	G.S.T. with percentage	Total=Rate+GST

**TERMS & GENERAL CONDITIONS BEFORE SUBMITTING BID (Read Carefully before submitting the bid) :**

Physical verification of samples and / or Physical demonstration may be done at the discretion of the hospital authority by a Team of expert committee to adjudge the applicability or suitability of the product or products in the functional requirement of the patient and the technical evaluation will be done accordingly in close observation of the Product Technical Brochures alongwith all Test certificate produced by the firms and physical sampling the of medicine/ drugs found by the Expert Committees to be unsuitable for intended use/ of poor quality / not conforming to specification & standard test report as provided in the tender documents will be rejected. The tenderer Bid of the item found suitable by the Expert committee to meet the functional requirements for intended use and as per the tender specification stand confirms the standard, will only will be selected. No earnest money will be required. All prices and other information in this regard having a bearing on the price shall be written both in figures and in words. The contract is likely to be awarded to the bidder quoting item wise lowest rate (L1 rate).The undersigned have reserves the right at the time of Award of contract to increase or decrease the volume of work or distribute the work amongst the lowest bidders without any change of other terms and conditions. The Undersigned reserves the right to accept or reject any quotation and to annual the process and reject all quotations at any time prior to award of contract without thereby incurring any liability to the affected quotationers or any obligation to inform the affected quotationers of the grounds for the Undersigned's action. The acceptance of quotation will rest with In O/o MSVP while bidders liable to pursue and collect the physical copy of the same in his/her own responsibility. The authority does not bind himself to direct approach for collection the office work order to the L-1 lowest quotationer and reserves himself the right to reject any or all the quotations received without the assignment of any reasons. All the quotations in which any of the prescribed conditions are not fulfilled or are incomplete or tampered or misleading in any respect are liable to be rejected. Authority does not bind himself to accept the lowest rate and reserve to himself the right of accepting the whole or any part of quotation and quotationer shall be bound to perform the same at the rate quoted. Canvassing in connection with this tender is illegal & strictly prohibited and the tenders submitted by the bidders, who resort to canvassing, will be rejected. Late bids will be rejected. Conditional and incomplete bids shall be rejected. The price offered in this quotation shall not be modified subsequent to the submission of quotations. Price shall be quoted without tax and taxes to be shown separately. Payment shall be made after successful supply and testing of the items. The undersigned reserves the right to accept or cancel the whole procedure at any time without showing any reason. The grounds of rejection will be displayed in the official notice board. The bidder(s) must specifically mention the manufacture/ company/firm name of the items alongwith the specification with details brochure in time of submitted the papers to the undersigned positively. If in case of any unprecedented circumstances [Death of bidder, Blacklisted by competent authority (T.I.A.)] if the L-1 bidder is unable to supply the items for which he has been selected as L-1 bidder, the L-2 bidder must liable to supply the said items in L-1 rate.

SI No	NAME OF THE ITEM	SPECIFICATION	QUANTITY in box	DEPARTMENT FOR USE
1.	<b>Leptospira IgM ELISA kit</b>	expiration must be of minimum 01 year; Specific Brand :- <b>In Bios &amp; Pan Bios</b>	768 test (08boxes)	VRDL, NBMCH, NBMCH&H

**Medical Superintendent-Cum-Vice Principal**  
**NBMCH&H, Sushrutanagar, Darjeeling.**



Memo No. NBMCH/ 3554 /1(20)

Dated. NBMCH&H 25/07/2025

Copy forwarded for information to :-

1. **The District Magistrate**, Lebong Cart Road, Darjeeling-734101 (with the request to display on Notice Board for wide circulation).PHONE No. 0354-2254233/56201, e-mail:-[dm-darj@nic.in](mailto:dm-darj@nic.in).
2. **The S.D.O.**, Vivekananda Bhavan, near Biswadeep Cinema Hall, Ward 1, Pradhan Nagar, Siliguri, West Bengal 734003. (with the request to display on Notice Board for wide circulation).PHONE No. 0353-2529021 / 9434061281 , e-mail:- [slg-sdo@nic.in](mailto:slg-sdo@nic.in) / [siliguri.sdo@gmail.com](mailto:siliguri.sdo@gmail.com).
3. **The B.D.O. Matigara**, Siliguri (with request to display on Notice Board for wide circulation) PHONE No 0353-2581790 / 9002147027, e-mail;- [matigarablock@gmail.com](mailto:matigarablock@gmail.com).
4. **The Director of Health Services**, GN-29, Swasthya Bhawan, Saltlake, Kolkata-700091.
5. **The Director of Medical Education**, GN-29, Swasthya Bhawan, Saltlake, Kolkata-700091.
6. **The Principal**, NBMC.
7. **The Chief Medical Officer of Health, Siliguri Mahakuma Parisad**, SILIGURI (with the request to display on Notice Board for wide circulation).PHONE No 9434009077, e-mail;- [cmoh\\_darj@wbhealth.gov.in](mailto:cmoh_darj@wbhealth.gov.in).
8. **The additional Superintendent**, NBMC&H, Sushrutanagar, Darjeeling.
9. **The Head of The Department**, DEPT OF \_\_\_\_\_, NBMC&H, Sushrutanagar, Darjeeling.
10. **The Accounts Officer**, NBMC&H, Sushrutanagar, Darjeeling.
11. **The Administrative Officer(Health), CMOH Office, Siliguri Mahakuma Parisad**, SILIGURI (with the request to display on Notice Board for wide circulation).PHONE No 0353-2433175 / 9434059573, e-mail;- [aeo-slg@nic.in](mailto:aeo-slg@nic.in).
12. **The Deputy Superintendent (Non-Medical)**, NBMC&H, Sushrutanagar, Darjeeling.
13. **The Nursing Superintendent**, NBMC&H, Sushrutanagar, Darjeeling.
14. **The Assistant Superintendent (Non-Medical)**, NBMC&H, Darjeeling.
15. **The Head Clerk-Cum-Accountant/ The Head Clerk**, NBMC&H, Sushrutanagar, Darjeeling.
16. **The Sister-in Charge**, DEPT OF \_\_\_\_\_, NBMC&H, Sushrutanagar, Darjeeling.
17. **The Store Keeper/ in-Charge (Medicine)**, NBMC&H, Sushrutanagar, Darjeeling.
18. **The I.T.-in-charge**, I.T. Coordinator Cell, Dept. of H.&F.W., Swasthya Bhawan, Kolkata (with request for uploading the quotation (NIQ) to the website([www.wbhealth.gov.in](http://www.wbhealth.gov.in))).
19. **Notice Board**, NBMCH, Sushrutanagar, Darjeeling.
20. **Office Copy**.

  
Medical Superintendent-Cum-Vice Principal  
NBMC&H, Sushrutanagar, Darjeeling.

