



Government of West Bengal
Office of the Medical Superintendent cum Vice Principal
North Bengal Medical College & Hospital
PO-Sushrutanagar, Dist- Darjeeling, Pin-734012
◆Tele_Fax-0353-2585483 ◆ E_mail-nbmchmsvp@gmail.com

Memo No. NBMCH/ 3610

Dated. NBMCH 30/07/2025

QUOTATION

Sealed quotation are invited from the reputed Company /Direct importers/ authorised distributor firms for Supply of the following items as mentioned below for use of different departments(s) under North Bengal Medical College and Hospital, Sushrutanagar, Dist : Darjeeling vide additional Secretary order no 637 (sanction/HFW/18049/14/2019-PHP dated 17/07/2025..

The intending parties may submit their quotations in sealed cover superscribed **"QUOTATION FOR Nucleic Acid Extraction kit [expiration must be of minimum 01 year] FOR Microbiology Dept OF NBMCH&H"** and should reach the office of the undersigned on **07/08/2025 at 12:00 Hrs.** The same will be opened on **07/08/2025 15:00 Hrs** in presence of interested bidder, if any. The bidders will submit the quotation [with photocopy/xerox] in their own official pad (GST number should be mentioned) duly attested by their official signatory with stamp along with the following essential documents :-

1. Valid Trade License / Certificate of Enlistment in same category goods/articles (Latest tenure applicable).
2. Valid Drug License (Latest tenure applicable) (if required)
3. Valid Food License/FSSAI Certificate The Food Safety and Standards Act, 2006 (Latest tenure applicable) (if required)
4. PAN card & Addhaar card of the Bidder /Bidder company.
5. GST Registration certificate with latest GST return.
6. Professional Tax enrolment certificate along with up-to-date Challan with valid P-Tax certificate.
7. I.T. Return of Last three assessments Year i.e. for the year 2021-22,2022-23,2023-24.
8. P/L Account & Balance Sheet for the year 2021-22,2022-23,2023-24.. (Audited by CA only).
9. Test Certificate & Documents in the category of ICMR/NABL/KASALI/MSDS/BIS/IS/FDA/US FDA/GMP or CE/CE_IVD/CDSO/QCMD/OSHAS with registration number of the products or products and lab report at the time of delivery.
10. Credential of the bidder in supply to other(Central/State) Govt. Hospitals/sector/firm in the similar nature of work on the same categories in between last 03 years. **[** Compulsory need]**
11. Brochure of the product or products with full details.(If any) **[** Compulsory need]**
12. Export import License with IEC Code (for Importer).[Must be import from friendly countries and avoid enemy states strictly]
13. Bank Details with IFSC code.

*** The Quotation has to be submitted in following format ;

ITEM Name	ITEM Specifications	Make by	MRP	Quoted Rate per kits	G.S.T. with percentage	Total=Rate+GST

TERMS & GENERAL CONDITIONS BEFORE SUBMITTING BID (Read Carefully before submitting the bid) :

Physical verification of samples and / or Physical demonstration may be done at the discretion of the hospital authority by a Team of expert committee to adjudge the applicability or suitability of the product or products in the functional requirement of the patient and the technical evaluation will be done accordingly in close observation of the Product Technical Brochures alongwith all Test certificate produced by the firms and physical sampling the of medicine/ drugs found by the Expert Committees to be unsuitable for intended use/ of poor quality / not conforming to specification & standard test report as provided in the tender documents will be rejected. The tenderer Bid of the item found suitable by the Expert committee to meet the functional requirements for intended use and as per the tender specification stand confirms the standard, will only will be selected. No earnest money will be required. All prices and other information in this regard having a bearing on the price shall be written both in figures and in words. The contract is likely to be awarded to the bidder quoting item wise lowest rate (L1 rate).The undersigned have reserves the right at the time of Award of contract to increase or decrease the volume of work or distribute the work amongst the lowest bidders without any change of other terms and conditions. The Undersigned reserves the right to accept or reject any quotation and to annual the process and reject all quotations at any time prior to award of contract without thereby incurring any liability to the affected quotationers or any obligation to inform the affected quotationers of the grounds for the Undersigned's action. The acceptance of quotation will rest with In O/o MSVP while bidders liable to pursue and collect the physical copy of the same in his/her own responsibility. The authority does not bind himself to direct approach for collection the office work order to the L-1 lowest quotationer and reserves himself the right to reject any or all the quotations received without the assignment of any reasons. All the quotations in which any of the prescribed conditions are not fulfilled or are incomplete or tampered or misleading in any respect are liable to be rejected. Authority does not bind himself to accept the lowest rate and reserve to himself the right of accepting the whole or any part of quotation and quotationer shall be bound to perform the same at the rate quoted. Canvassing in connection with this tender is illegal & strictly prohibited and the tenders submitted by the bidders, who resort to canvassing, will be rejected. Late bids will be rejected. Conditional and incomplete bids shall be rejected. The price offered in this quotation shall not be modified subsequent to the submission of quotations. Price shall be quoted without tax and taxes to be shown separately. Payment shall be made after successful supply and testing of the items. The undersigned reserves the right to accept or cancel the whole procedure at any time without showing any reason. The grounds of rejection will be displayed in the official notice board. The bidder(s) must specifically mention the manufacture/ company/firm name of the items alongwith the specification with details brochure in time of submitted the papers to the undersigned positively. If in case of any unprecedented circumstances [Death of bidder, Blacklisted by competent authority (T.I.A.)] if the L-1 bidder is unable to supply the items for which he has been selected as L-1 bidder, the L-2 bidder must liable to supply the said items in L-1 rate.

Sl No	NAME OF THE ITEM	SPECIFICATION	QUANTITY in kits	DEPARTMENT FOR USE
1.	Nucleic Acid Extraction kit [expiration must be of minimum 01 year]	Details of specification attached herewith	03 kits (100 rxn per kit) =300 rxn	Microbiology Dept, NBMCH&H

[Signature]
Medical Superintendent-Cum-Vice Principal
NBMCH&H, Sushrutanagar, Darjeeling.

Copy forwarded for information to :-

1. **The District Magistrate**, Leborg Cart Road, Darjeeling-734101 (with the request to display on Notice Board for wide circulation).PHONE No. 0354-2254233/56201, e-mail:-dm-darj@nic.in.
2. **The S.D.O.**, Vivekananda Bhavan, near Biswadeep Cinema Hall, Ward 1, Pradhan Nagar, Siliguri, West Bengal 734003. (with the request to display on Notice Board for wide circulation).PHONE No. 0353-2529021 / 9434061281 , e-mail:- slg-sdo@nic.in / siliguri.sdo@gmail.com.
3. **The B.D.O. Matigara**, Siliguri (with request to display on Notice Board for wide circulation) PHONE No 0353-2581790 / 9002147027, e-mail;- matigarablock@gmail.com.
4. **The Director of Health Services**, GN-29, Swasthya Bhawan, Saltlake, Kolkata-700091.
5. **The Director of Medical Education**, GN-29, Swasthya Bhawan, Saltlake, Kolkata-700091.
6. **The Principal**, NBMC.
7. **The Chief Medical Officer of Health, Siliguri Mahakuma Parisad**, SILIGURI (with the request to display on Notice Board for wide circulation).PHONE No 9434009077, e-mail;- cmoh_darj@wbhealth.gov.in.
8. **The additional Superintendent**, NBMC&H, Sushrutanagar, Darjeeling.
9. **The Head of The Department**, DEPT OF _____, NBMC&H, Sushrutanagar, Darjeeling.
10. **The Accounts Officer**, NBMC&H, Sushrutanagar, Darjeeling.
11. **The Administrative Officer(Health), CMOH Office, Siliguri Mahakuma Parisad**, SILIGURI (with the request to display on Notice Board for wide circulation).PHONE No 0353-2433175 / 9434059573, e-mail;- aeo-slg@nic.in.
12. **The Deputy Superintendent (Non-Medical)**, NBMC&H, Sushrutanagar, Darjeeling.
13. **The Nursing Superintendent**, NBMC&H, Sushrutanagar, Darjeeling.
14. **The Assistant Superintendent (Non-Medical)**, NBMC&H, Darjeeling.
15. **The Head Clerk-Cum-Accountant/ The Head Clerk**, NBMC&H, Sushrutanagar, Darjeeling.
16. **The Sister-in Charge**, DEPT OF _____, NBMC&H, Sushrutanagar, Darjeeling.
17. **The Store Keeper/ in-Charge (Medicine)**, NBMC&H, Sushrutanagar, Darjeeling.
18. **The I.T.-in-charge**, I.T. Coordinator Cell, Dept. of H.&F.W., Swasthya Bhawan, Kolkata (with request for uploading the quotation (NIQ) to the website(www.wbhealth.gov.in)).
19. **Notice Board**, NBMCH, Sushrutanagar, Darjeeling.
20. **Office Copy**.


Medical Superintendent-Cum-Vice Principal
NBMC&H, Sushrutanagar, Darjeeling.



VIRAL RESEARCH & DIAGNOSTIC LABORATORY
DEPARTMENT OF MICROBIOLOGY
North Bengal Medical College
P.O- Sushrutanagar, Dist.: - Darjeeling
PIN- 734012

ANNEXURE - I

1) Specification for Nucleic Acid Extraction Kit:

- 1) Kit should be ISO/CE IVD/CDSCO Approved
- 2) Kit should have spin column with silica-based membrane
- 3) Rapid & Efficient purification of high-quality nucleic acid using spin column-based centrifugation with no sample cross contamination.
- 4) Ability to elute nucleic acid from less than 250 μ l cell free sample within 45 mins
- 5) Kit wash tube capacity should not be less than 2 ml
- 6) Kit Elution tube capacity should not be less than 1.5 ml.
- 7) Ability to elute viral nucleic acids in low elution volume 10 -80 μ l
- 8) Kit should have all reagents Lysis, wash, Elution buffer, plastic tubes and other items.
- 9) Kit should have Lyophilized poly A
- 10) The Kit should have proteinase K

Anta
29.7.25
Prof. & Head, Deptt. of Microbiology
North Bengal Medical College
P.O. Sushrutanagar, Dist. Darjeeling

File No. _____

Form No. MC 8

Part No. _____

Page No. _____

NORTH BENGAL MEDICAL COLLEGE**P.O. SUSHRUTANAGAR, DIST. DARJEELING-734012****NOTE SHEET**

It may kindly be noted that as per **Order vide No. 637 (Sanction)/HFW-18049/14/2019-PHP dated 17.07.2025** of Additional Secretary, Govt. of West Bengal, Health & Family Welfare Department (PHP Branch); administrative approval and financial sanction have been accorded for the procurement of kits and consumables for Dengue Serotyping testing in the fiscal year 2025-26 and an amount of **Rs. 3,25,000/-** (Rupees Three Lacs Twenty-Five Thousand Only) has been released to MSVP, North Bengal MCH for the same.

In this regard, the following kits may be procured at VRDL, NBMC from the above-mentioned fund:

Sl No.	Item	Quantity	Unit Price (Without GST)	Unit Price (With 12% GST)	Approximate price (including GST)
1	Nucleic Acid Extraction kit (expiration must be of minimum 01 year)	3 kits (100 rxn per kit) = 300 rxn	Rs. 75/- per test x 300 = Rs. 22,500/-	Rs. 84/- x 300 = Rs. 25,200/-	Rs. 25,200/-
TOTAL					Rs. 25,200/-

The specification of the kit and allotment order copy are annexed herewith.

Submitted to MSVP, NBMCH through AO, NBMCH for approval and further necessary action.

**HOD, Microbiology Deptt.,
North Bengal Medical College**

Prof. & Head, Deptt. of Microbiology
North Bengal Medical College
P.O. Sushrutanagar, Dist. Darjeeling

AO Sir NBMC & H

In regard to the above procurement of Nucleic Acid extraction kit a quotation may be invited following the order No. 3600-F(1) dt. 25/05/2025

30/07/25
Accounts Officer
N. B. Medical College & Hospital
Sushruta Nagar, Darjeeling

MSVP

allowed for quotation as per minutes

Government of West Bengal
Health & Family Welfare Department (PHP Branch)
Swasthya Bhavan, GN-29, Sector V
Bidhannagar, Kolkata 700091

No 637(Sanction)/ HFW-18049/14/2019-PHP

Date: 17.07.2025

ORDER

This Department supports various health facilities by supplying kits, consumables for Dengue sero-typing. In continuation with this, the undersigned is directed by the order of the Governor to say that the Governor has been pleased to accord Administrative Approval & Financial Sanction and release of Rs 22,25,000 (Rupees twenty two lakh twenty five thousand) only in favour of the Director/ Medical Superintendents cum Vice Principals of following health facilities for procurement of kits, consumables etc for Dengue sero-type testing in the fiscal year 2025-26:

SL. No.	Name of the Lab/Hospitals/ District	Amount to be released (Rs)	Fund to be released to
1	North Bengal MCH	3,25,000	MSVP, North Bengal MCH
2	Murshidabad MCH	3,25,000	MSVP, Murshidabad MCH
3	Medinipur MCH	3,25,000	MSVP, Medinipur MCH
4	NRS MCH	3,00,000	MSVP, NRC MCH
5	School of Tropical Medicine, Kolkata	3,25,000	Director, School of Tropical Medicine, Kolkata
6	Malda MCH	3,25,000	MSVP, Malda MCH
7	IPGMER & SSKM Hospital	3,00,000	Director, IPGMER & SSKM Hospital
	TOTAL	22,25,000	

The fund will be released from the head of account "24-2210-06-101-00-013-50-00" in the current Financial Year 2025-26.

Accounts Officers of the concerned health facilities will act as D.D.O. in respect of the fund being placed and they are requested to make the said procurement after observing existing financial norms strictly.

Deputy Secretary (Drug & Equipment) is requested to kindly arrange upload the fund in the Non CAT segment of SMIS module (Other Hospital Consumables).

Director/ Medical Superintendents cum Vice Principals concerned are requested to furnish utilization certificates to Jt. DHS(PH & CD) in respect of the funds released.

This order is issued with the concurrence with the Finance Department vide Memo No 430-FB dtd 30.06.2025 and read with the concurrence of Health & Family welfare Department's Financial Advisor Branch U.O. No 113 Dated 17.07.2025.

This has approval of Principal Secretary of this Department.

All concerned are being informed accordingly.

harami
Additional Secretary 17/07/2025

No. 637/1(14) (Sanction)/ HFW-18049/14/2019-PHP

Date: 17.07.2025

Copy forwarded for information and necessary action to the:-

1. Principal Accountant General (Audit-I), West Bengal, Treasury Buildings, Kolkata - 700001
2. Principal Accountant General (Audit-II), W B, C.G.O. Complex, Salt Lake City, Kolkata- 64
3. Principal Accountant General (A & E), West Bengal, Treasury Buildings, Kolkata - 700001
4. Director of Health Services, West Bengal
5. Deputy Secretary (Drug & Equipment), H&FW Department, with request to arrange SMIS upload
6. Director, School of Tropical Medicine, Kolkata
7. MSVP (Murshidabad MCH/ Malda MCH/ NRS MCH/ NRS MCH/ Medinipur MCH/ IPGMER & SSKM Hospital/ North Bengal MCH)
8. Director, Public Health
9. Jt. DHS(PH & CD), H&FW Department, with request to kindly share and coordinate with all concerned Hospitals
10. DDHS(CD), H&FW Department
11. Financial Advisor of this Department
12. Accounts Officer (School of Tropical Medicine/ Murshidabad MCH/ Malda MCH/ NRS MCH/ Medinipur MCH/ IPGMER & SSKM Hospital/ North Bengal MCH)
13. Pay & Accounts Officer/ Treasury Officer (.....)
14. IT Cell for web posting.

harami
Additional Secretary 17/07/2025